

## Job Description

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|--------------------------|----------------------------------|
| <b>Job Title</b>         | <b>Research Lecturer</b>         |
| <b>School/Department</b> | Academic Development             |
| <b>Job Holder</b>        | Vacant                           |
| <b>Responsible to</b>    | Director of Academic Development |
| <b>Date</b>              | November 2009                    |

### 1. Job Purpose

This is a “One Academy” focussed post, based in the School of Drama. The job purpose is to:

- Support the development of research activity in the School of Drama
- Train research supervisors in both Schools
- Working with the Schools’ Heads of Research, manage research degrees across both Schools
- Contribute towards the Academy’s research profile

### 2. Duties and Responsibilities

The post-holder will be required to:

- Provide appropriate support, training and mentoring to staff researchers, including nascent researchers, in the School of Drama to develop them as practice-based, practitioner researchers
- Train research supervisors across the Academy
- Manage day to day aspects of the Academy’s research degree programme (e.g. academic enquiries, appointment of supervisors and examiners) working with both Heads of Research and programme support
- Mentor research students across both Schools (e.g. advice on funding, dissemination) in addition to support from supervisors
- Recruit research students, in liaison with the Head of Research in the School of Drama, in drama and supervise them where appropriate
- Carry out a limited amount of undergraduate or postgraduate teaching in appropriate areas of expertise in the School of Drama

- Undertake individual scholarly research in appropriate areas and pursue appropriate outcomes making a contribution to the overall research profile of the School of Drama
- Assist with funding applications and research proposals across the Academy
- Undertake development of the research area of the Academy's website
- Contribute generally to the RSAMD's research community as part of the evolution of a holistic, one-Academy approach to research
- Participate in the Academy's Goals Setting and Career Review process.
- Undertake any other duties as required by the Director of Academic Development

### **3. Scope of the Job**

Financial:

No budget management responsibility.

Staff:

No staff report directly to this post.

Others:

Not applicable

### **4. Context**

Operating Environment:

The Director of Academic Development works with a small specialist team of researchers across a number of academic areas.

Framework and Boundaries:

As member of the Research staff, you will be required to work within the RSAMD Strategic Plan, Academic Regulations and Quality Assurances processes required by the Academy as well as the appropriate operational policies and procedures.

Organisation:

See organisation charts.

## 5. Relationships

### **Line Manager: Director of Academic Development**

You will report directly to the Director of Academic Development by frequent informal contact, and more formal regular meetings. You will also work very closely with both the Heads of Research from each School and with programme support.

### **Staff Management:**

Not applicable

### **Other Contacts:**

#### a) Within the Academy

- Regular contact with research staff and staff being mentored and trained
- Research supervisors (internal and external)
- Research, PG and UG students
- Academic colleagues from both Schools

#### b) Outside the Academy:

- Inter/national contacts with other institutions in own research area and the field of practice-based research in the performing arts
- Contact with the University of St Andrews (RSAMD's validating institution for research degrees)

## 6. Knowledge and Experience

### **Qualifications:**

- PhD in drama research, preferably practice-based

### **Experience:**

- Active research profile in a practice-as-research related area
- PhD supervision experience to completion
- Academic programme management
- Some professional practitioner experience in drama
- Producing web-based, print, or other types of dissemination of research outputs

### **Knowledge and Skills:**

- Understanding of the conservatoire research environment
- Training and mentoring staff in research supervision across both drama and music
- Training and mentoring staff in developing their research interests and abilities
- Knowledge of appropriate quality assurance and management for research degrees

- Presentation of practice-based research for the web
- Ability to work with research students across both drama and music disciplines
- Ability to assist in the development of an interdisciplinary research environment
- Undergraduate and postgraduate teaching experience

## **7. Complexity**

The duties and responsibilities assigned to the post may be amended via the Director in Academic Development within the scope and level of the post.